

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Quality Service Delivery Systems

RECORDER: Angela McGuire

DATE: May 17, 2007

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| COMMITTEE MEMBERS |
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PRESENT: Jim Bellotti (CDE), Brigitte Ammons, Fran Chasen, Wanda Davis, Susan Graham, Linda Landry, Lois Pastore, Kris Pilkington, Letha Sellars, Julie Woods, Angela McGuire

ABSENT: Marie Kanne Poulsen, Beverley Morgan-Sandoz, Kate Warren, Virginia Reynolds, Karen Johnson (CDE)

GUESTS: Kevin Brown

LIAISONS: Michael Miguelgorry (DDS), Patric Widmann (DDS)

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| SUMMARY NOTES |
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- I. INTRODUCTION AND WELCOME TO NEW MEMBERS
 - A. New DDS liaison, Michael Miguelgorry, was introduced.
- II. AGENDA REVIEW
 - A. Agenda was approved, with additions from Executive Committee.
- III. REVIEW AND APPROVAL OF MINUTES
 - A. February 2007 minutes approved with correction that Letha Sellars was in attendance.
- IV. CHAIR'S REPORT
 - A. Chairs were absent. Linda Landry acted as chair.
- V. PRIORITY/OUTCOME AND ACTION PLAN
 - A. Committee had requested that WestEd complete development of survey to State agencies concerning activities addressing social, emotional, and behavior well-being for children and families; WestEd and DDS still need to determine whether this task can be completed within CSPD scope of activities. Once that has been determined, Committee will be updated. Discussion concluded that recommendations would likely be made in February or May of 2008.

VI. COMMITTEE ACTIVITIES

- A. Membership- Committee discussed the applicants that had been identified at the previous meeting: Catherine Abarca and Mark Chronic. **Committee will request that both of these applicants be assigned to QSDS.**
- Julie Woods announced that today's meeting would be her last meeting. She will be attending culinary school for the next few years.
- B. Report from Monitoring Unit- Patric Widmann reported.
- Discussed release of Part C regulations and upcoming opportunities for public comment. Information and comments on Part C regulations are available online at idea.ed.gov.
 - Upcoming or just completed monitoring visits
 1. Record reviews completed
 - a. ELARC (March)
 - b. RCEB (April)
 2. Site visits
 - a. RCEB (May)
 3. Record reviews scheduled
 - a. June- SARC, TCRD, FDLRC
 - b. July- IRC, SGPRC, SDRG
 - c. August- WRC, GGRC
 - d. September- NBRC, VMRC
 4. Monitoring visits scheduled- None for summer
 5. Outcome data
 - a. Collected from ELARC, FNRC
 - b. Every RC will be visited by November
 - c. Committee discussed collection tools, including DRDPaccess.
 - Due Process Summary- Statistics on Early Start complaints, appeals, mediation and resolutions was not available but will be brought for next meeting.
 - Response to ICC Recommendations- Committee reviewed updated table included in the ICC packet.
- C. Personnel Model Workgroup- No formal report. Patric Widmann, Kris Pilkington, and Linda Landry provided an update on initial workgroup activities.
- D. Reviewed list of acronyms (at request of Executive Committee) and provide written input and clarification directly to Pat Widmann
- E. Review 2008 committee schedule and gather input
- Committee considered and approved proposed dates
 1. Feb. 21-22
 2. May 15-16, likely Sacramento (May revise)
 3. September 18-19
 4. November 20-21

Approved on 09/20/07

VII. RECOMMENDATIONS

- A. Committee recommends that Community Representative applicants, Catherine Abarca and Mark Chronic, be assigned to QSDS.
- B. Committee recommends the following locations:
 - Cities with most direct flights are best (SFO- Foster City, Burbank, San Diego)
 - Central Valley location, such as Bakersfield or Fresno, every other year to allow the Early Start community in that region to have a voice.

VIII. NEXT MEETING: September 20, 2007